

SCOHARIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

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Ronald S. Filmer, Jr.
Chief Executive Officer

Chester Burton
Chairman

SCIDA BOARD OF DIRECTORS MEETING

May 19, 2021

SCIDA Board Minutes

1. **Meeting** called to order at 9:30 a.m. by Chairman Chester Burton.
Members: Chairman/Chester Burton, V. Chair/Joseph Trapani, Treasurer/Wanda King, Member/Peter Johnson, Ben Oevering. **Staff:** Chief Exec. Officer/Ron Filmer Jr., Chief Financial Officer/ Jeff Haslun, Secretary/Sarah Nickle.
2. **Present:** IDA Board Members: Chester Burton, Joseph Trapani, Wanda King, Peter Johnson, Ben Oevering.
Staff: Ron Filmer Jr., Sarah Nickle, Jeff Haslun. **Guest:** Don Airey
3. **Minutes** from the April 21, 2021 meeting were approved on motion by Peter Johnson and seconded by Ben Oevering, all in Favor.
4. **Committees of the Agency – Reports & Current Business -**
 - IDA Audit Committee** - (Chester Burton, Wanda King, Peter Johnson)
 - Draft Minutes from September 16, 2020 meeting were approved on motion by Wanda King and seconded by Chester Burton, all in favor.
 - Appointment of Auditor – Reviewed three proposals. Mostert, Monzanero & Scott, LLP were chosen based on experience, previous work for the IDA and competitive price. Approved on motion by Wanda King and seconded by Joe Trapani, all in favor.
 - Internal Control Assessment/Plan was reviewed and discussed. Internal Control Plan was approved on motion by Joe Trapani and seconded by Peter Johnson, all in favor.
 - Adjournment on motion by Wanda King and seconded by Peter Johnson, all in favor.
 - IDA Finance Committee** – (Joseph Trapani, Wanda King, Ben Oevering)
 - Draft Minutes from September 16, 2020 meeting were approved on motion by Joe Trapani and seconded by Wanda King, all in favor.
 - Budget - Actual vs. Cost was reviewed and discussed. On the income side project fees and interest are down. On the expense side travel and building energy costs are down.
 - 2021 – 2022 Budget - The proposed budget will have some minor changes to reflect the current cycle we are in. Hopefully projects will develop during this period as project fees will help on balancing the budget. Budget was approved on motion by Joe Trapani and seconded by Ben Oevering, all in favor.
 - Adjournment on motion by Ben Oevering and seconded by Joe Trapani, all in favor.

IDA Governance Committee – (Chester Burton, Joseph Trapani, Wanda King, Peter Johnson, Ben Oevering)

- Draft Minutes from September 16, 2020 meeting were approved on motion by Joe Trapani and seconded by Wanda King, all in favor.
- Policy Renew Update was discussed. The policy handbook is expected to be completed by the end of July, 2021 for the Board to review.
- Managing Director Compensation was discussed.
- Adjournment on motion by Peter Johnson and seconded by Chester Burton, all in favor.

5. **SSI** – Regarding the Resolution Authorizing Amendments to the PILOT Agreement for the Sharon Springs, Inc. Project. The following resolution was offered by Joseph Trapani and seconded by Wanda King. The resolution is for the extension of two years for completion of the project and a change in PILOT payments for years 2021 and 2022. The Resolution extension is based on conditions and contingencies that needs to satisfy SCIDA and jurisdictions. The adoption of the Resolution was duly put to vote on roll call with all in favor and declared duly adopted.
6. **Middleburgh Meadows** – The extension has been completed and signed off on as far as construction is concerned. The Village is currently reviewing the project that has been changed by design. Ron discussed the plan change with Joe Scott and had the developer provide the changes to the IDA. The project cost is in line with the original costs, except for COVID related increases. The number of building units are still the same, just designed differently. The Village and surrounding neighbors have concerns regarding the current changed design plan. However, the planning board has approved the changes and issued a building permit. The developer is moving forward with construction.
7. **Set date for next meeting** – July 15, 2021 @ 9:30
8. **Adjournment** – On motion duly made and seconded, (Peter Johnson, seconded by Joe Trapani) meeting adjourned at 11:06 a.m.