

SCHOHARIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

349 Mineral Springs Road, Cobleskill, NY 12043

(518) 234-7604/Fax (518) 234-4346

Ronald S. Filmer, Jr.
Chief Executive Officer

SCIDA BOARD OF DIRECTORS MEETING

September 16, 2020

SCIDA Draft Board Minutes

1. **Meeting** called to order at 10:07 a.m. by V. Chair/Chester Burton
Members: V. Chair/Chester Burton, Treasurer/Wanda King, Member/Joseph Trapani, Peter Johnson. **Staff:** Chief Exec. Officer/Ron Filmer Jr., Chief Financial Officer/ Jeff Haslun, Secretary/Sarah Nickle.
2. **Present:** IDA Board Members: Chester Burton, Joseph Trapani, Peter Johnson, and Wanda King.
Staff: Ron Filmer Jr., Sarah Nickle, Jeff Haslun
3. **Minutes** from the April 28, 2020 meeting were approved on motion by Peter Johnson and seconded by Joe Trapani, All in Favor.
4. **Committees of the Agency – Reports & Current Business -**
 - IDA Audit Committee** - (Chester Burton, Wanda King)
 - See Audit Committee minutes.
 - IDA Finance Committee** – (Joseph Trapani, Wanda King)
 - See Finance Committee minutes
5. **Annual Report -**

The Annual Report reviews board meeting dates, who attended, operation and accomplishments and financials. Accomplishments are an approved PILOT, 3 CDBG Small Business grants and 1 CDBG Microenterprise grant totaling \$425K. The agency is managing several projects and the existing loan program.
6. **SCIDA Reserve Funds for Non-Profit -**

Due to the Corona Virus, Governor Cuomo has allowed IDA's to provide monies to non-profit businesses out of reserve funds. The Cobleskill Fairgrounds and others have inquired about obtaining funds for sanitizing stations and protective equipment that would be eligible under the guidelines. The amount requested from the Fairgrounds is 10K. The SCIDA Board discussion included concerns of using reserve funds for this loan program that it may need for SCIDA operation costs. Discussion concluded with Ron putting together a grant program proposal and pursue legal advice on program development for a grant program of 10K administered to 5 applicants at a maximum of \$2,500.00 each. The board approved moving forward with implementation, pending legal consideration on motion by Chester Burton and seconded by Peter Johnson. All in favor.
7. **Project Update and Review-**

The SCIDA board reviewed and discussed the following PILOT projects that are ongoing: Tennessee Gas, Iroquois Gas, Walmart, Schoharie Eagle, Sharon Springs Inc., Middleburg Meadows. Prospective projects include American Recycling, Empire State Greenhouse, Sharon Springs Solar.

Tennessee Gas, Iroquois Gas and Walmart – All met or exceeded job requirements.

Schoharie Eagle – Ron to follow up with board on a review of costs to perform a recapture of monies due to job requirements not being met consistently throughout PILOT term that ends January 2021.

Middleburg Meadows – This business has not completed the housing portion of their investment projections. Ron requested a letter from the regarding the status. The SCIDA board will be addressing at the next meeting.

Sharon Springs, Inc. – The SCIDA board extended their date to achieve jobs and investments ending 12/31/2020. SSI will not meet this goal. SSI is seeking financing and have hired local professionals for drawings and support in the financial requests. Ron to request a letter of status from the by next SCIDA board meeting. SCIDA board to discuss further extension through 2021.

8. **Authority Mission Statement and Performance Measurements –**

The mission is to assist businesses in the County. The SCIDA has several current and upcoming projects listed in the report. The SCIDA is open for any future applications from businesses that require assistance.

9. **Other –**

Solar Policy - Discussed creating a solar PILOT policy to include in our UTEP. More discussion with legal and stakeholders is needed to help determine if a specific policy is beneficial for all solar or to act on each solar PILOT individually with each municipality. Ron to get back to board with more information.

Sharon Springs Solar Project – Discussion on status and municipality and stakeholder positions on project. As well as the SCIDA roll in a possible PILOT. There are many points within the project scope that are not agreed upon between the municipalities. Ron to obtain more information from the County and their position, along with comments from our legal team. More discussion is needed with the SCIDA board.

10. **Audit and Board Report Approval –**

The audit and board report was reviewed and discussed during the Audit Committee meeting. The full board approved on motion by Chester Burton and seconded by Peter Johnson with all in favor.

11. **Set date for next meeting –** Wednesday, October 28, 2020 @ 9:30 a.m.

12. **Adjournment –** On motion duly made and seconded, (Wanda King and Chester Burton) meeting adjourned at 11:00 a.m.