

Internal Control(s) Assessment April 18, 2017

A. Mission of Authority and major business function(s).

The Schoharie County Capital Resource Corporation (SCRC) exist to achieve and promote job creation and retention in Schoharie County while working with the non-profit sector. The SCCRC will do this by working to attract businesses along with existing businesses who are seeking help to retain or expand their business by offering bond financing, and or low interest rate financing.

The SCCRC efforts will increase economic activity in Schoharie County by helping those non-profits who want to expand along with new businesses that may be moving to Schoharie County.

B. The risks associated with the functions are conflicts of interest, collusion, fraud or theft when handling monetary functions; operational issues.

C. The controls set in place to safeguard against the risks are:

- Dual check signers for vouchers/bills
- Board decisions on projects
- Independent legal opinion on projects
- Establishment and following of policies
- Contracts with CEO and CFO
- Annual audits

D. Assessment of Internal Controls

As of this date, audits have not identified any wrongful or suspicious activity. The members agree that, through discussion with and observations of the staff and the agency, that the controls that are in place are sufficient.