

SCHOHARIE COUNTY CAPITAL RESOURCE CORPORATION  
Governance Committee Meeting  
February 24, 2016

1. Meeting called to order at 9:44 a.m. by Chairman Greenlees.
2. **Present:** Dr. Greenlees, Chester Burton, Joe Trapani. Excused: Wanda King. Also present Ron Filmer and Elaine Diamond.
3. **Minutes** of June 15, 2015 approved on **motion** by Joe Trapani and seconded by Chet Burton.
4. **Housekeeping Resolution** – policies were reviewed. The Authority Budget Office (ABO) distributed a “recommended” Conflict of Interest Policy, which is slightly different from what is currently in place. This will be reviewed with Joe Scott. The state adopted a new regulation regarding the Uniform Tax Exemption Policy, application, selection policy, recapture agreement, penalties, and annual assessment which Joe Scott’s firm is reviewing and will have information/changes for review and approval by June 2016. **Motion** to approve the Housekeeping Resolution was offered by Joe Trapani and seconded by Chet Burton.
5. **Other** – New York State is conducting website audits of IDA’s. The list of what is required to be on the website has been reviewed and all applicable requirements have been met.
6. On motion duly made and seconded, the meeting adjourned at 9:50 a.m.